



Sweet Valley Primary School

ADMISSION POLICY

No prospective pupil will be refused admission on the grounds of race, gender, culture, religious belief or financial circumstances.

General Provisions

1. The child should be proficient in English, which is the language of instruction of the school.
2. As Sweet Valley is a co-educational school, the ratio of boys to girls will be taken into consideration.
3. The maximum number of pupils, which is determined by our staffing and facilities, is 50 in Grade R and 120 in each of Grades 1 to 7.
4. For consideration for admission to Grade R and Grade 1, the child should turn 6 by 31 December of his Grade R year, and 7 by 31 December of his/her Gr 1 year. In other Grades, pupils who are more than one year older than the Grade cohort will be accepted only if the Headmaster is of the opinion that such acceptance will be in the best interests of the child and SVPS.

Priority given to applicants

In considering applications for admission to Sweet Valley Primary School (SVPS), the School Governing Body has resolved that the Headmaster will have discretion to admit pupils and, in the exercise of such discretion, priority will be given to applicants in the following order:

1. A child who has a brother or sister at SVPS.
2. A child whose custodial parent or legal guardian is able to prove, by the submission of documentary evidence to the satisfaction of the school, that SVPS is the closest school to the pupil's place of normal residence.
3. A pupil who has a record of involvement in at least one of the cultural or sporting activities which form part of the school's extra-curricular program, and who has a good disciplinary record.

The presence or absence of any of the above-mentioned factors is not a guarantee of acceptance to, or exclusion from, SVPS.

The application process

1. All applications must be made in writing on the school's prescribed application forms, together with documentary proof requested to be attached thereto.
2. Applications for all grades will be accepted from **12 February of the year prior to that for which application is made.**
3. Applications for all grades will close on **23 March in the year prior to that for which application is made.** These dates have been set in order to comply with Circular 35/2017 of the Western Cape Education Department regarding alignment of timeframes for applications for admission to WCED schools and management of school information.
4. By 22 June of that year, all applicants for Grade R and Grade 1 will be notified as to the success or otherwise of their application.
5. All available spaces for grades 2 – 7 will be filled in the 4th term of the year prior to admission once we know how many spaces will be available for new learners.
6. Applications received from families moving into the catchment area after the closing date will be waitlisted.